



**Midd-West School District  
Regular Meeting  
Middleburg Middle School  
Monday, December 21, 2009**



**"A Quality Education for All, for Life"**

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**I. EXECUTIVE SESSION 6:30PM**

President Kroh announced that an Executive Session was held on December 7, 2009 to discuss land acquisition. An Executive Session was also held December 21, 2009 prior to the regular meeting to discuss contracts and land acquisition.

**II. CALL TO ORDER 7:30PM**

**III. ROLL CALL**

**BOARD OF SCHOOL DIRECTORS**

		<b><u>Present</u></b>	<b><u>Absent</u></b>	<b><u>Late</u></b>
Mrs. Nancy O. Kroh	Board President	Present		
Mr. James H. Aurand	Board Vice-President	Present		
Mr. Larry E. Moyer	Board Treasurer	Present		
Mr. M. Richard Aucker	Member	Present		
Mr. Timothy E. Folk	Member	Present		
Mr. Ronald L. Hoffman	Member	Present		
Mrs. Dana J. Kemberling	Member	Present		
Ms. Susan K. Kinney	Member	Present		
Mr. Ross A. Snook	Member	Present		

**OTHERS**

Dr. Welsey L. Knapp	Superintendent	Present
Miss Sarah E. Boonie	Student Representative	Present
Miss Sarah S. Boonie	Student Representative	Present
Mrs. Nicole A. Stauffer	Board Secretary	Present
Mrs. Daphne D. Snook	Director of Curriculum, Instruction & Technology	Present
Ms. Lynn Y. Naugle	Business Manager	Present
Attorney Orris C. Knepp, III	Esquire, Solicitor	Present

**ALSO PRESENT**

Dr. David Fassett	Director of Special Education
Ms. Cynthia Hutchinson	Principal, Midd-West High School
Mr. Todd VanKirk	Assistant Principal, Midd-West High School
Mr. David Harrison	Principal, West Snyder Middle and West Beaver Elementary
Mr. Gregg Wetzel	Principal, Middleburg Elementary and Perry-West Perry
Mr. Thor Edmiston	Assistant to the Principal, West Snyder Middle School
Mr. Gary Thomas	Supervisor of Buildings and Grounds
Approximately 17 other interested citizens	

#### **IV. SUPERINTENDENT'S REPORT**

Dr. Knapp wished everyone a Merry Christmas and announced that Mr. Ronald Hoffman was elected Vice President of the JOC {Joint Operating Committee}.

Holiday concerts were well attended at all schools. He reported that during the Middleburg Elementary concerts Mr. Wetzel announced to attendees that hopefully next year the concerts would be held in the newly constructed Midd-West High School.

The winter athletic season is well underway and things seem to be running smoothly.

Alertnow was used on December 9, 2009 for the 2-hour delay, and then again when the decision was made to close school. Dr. Knapp reported that he begins evaluating the weather situation around 3:30-4:00am. He also stressed that it is not always easy to make the perfect decision, but he does his best to make the best decision for student safety.

He noted that there have been several leaks reported at Middleburg Elementary. Gary Thomas and his staff are working diligently to locate and repair the leaks.

#### **V. SCHEDULED SPEAKERS**

- A. Matthew Kodak- The Quandel Group, Inc.-Mr. Kodak reviewed the Executive Summary with the Board for the Midd-West High School additions and renovations.

#### **VI. ADMINISTRATIVE REPORTS**

- A. **FINANCIAL REPORT-** Lynn Naugle-Business Manager

- 1. **Year-to-Date Budget Report-**Revenue is slightly below the five (5) year average due to the fact that some of the government funding that was estimated has not been awarded. Ms. Naugle pointed out that the budget accounted for expenditure items directly related to the funding and since the funding did not come in the expenditure items would not be purchased.
- 2. **2010-2011 Budget-**Ms. Naugle reported that the administrators have their preliminary budgets completed and she would be reviewing them over the holiday break. She will submit a preliminary budget to the board for review in February.

- B. **CURRICULUM, INSTRUCTION & TECHNOLOGY-** Daphne Snook-Director

- 1. **AYP-**Daphne attended the PA. Department of Education Standards Aligned Seminar in Hershey. She reported that the Curriculum Council members have been working with all schools in regards to meeting AYP, however special attention is being given to Middleburg Elementary and Midd-West High School since they are in warning status.
- 2. **Technology Budget-** The Technology department is currently working to allow equal access across the district. They are evaluating the existing equipment and planning for future upgrades. Working to develop a plan of action to address ever-changing technology needs at all levels.

C. **MAINTENANCE & FACILITIES**- Gary Thomas-Supervisor of Buildings & Grounds

1. No Report.

**VII. ACTION ITEMS**

*The following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say "Nay" or "I abstain."*

**A. CONSENT AGENDA ITEMS**

Mr. Folk moved and Mr. Aurand seconded a motion to approve the Consent Agenda as follows:

**1. APPROVAL OF MINUTES**

Approval is requested of the minutes from the December 7, 2009, reorganization and regular meetings of the Midd-West School District Board of Directors.

**2. BILLS**

Approval is requested of the list of bills from November 17, 2009, through December 21, 2009, chargeable against the funds and accounts indicated on the list of bills included in the agenda packet.

**3. TRANSPORTATION-BUS STOP**

Approval is requested to add the following bus stop:

2187 Paradise Church Rd-Mt Pleasant Mills, PA

**4. REVISED BOARD POLICY 006-SECOND AND FINAL READING**

Approval is requested of revised Board Policy 006, Meetings, on second and final reading. {A copy of the policy is included in the agenda packet.}

**5. TAX EXONERATIONS**

Approval is requested of the following tax exonerations:

Adams Township-Year 2009-Per Capita in the amount of \$30.00  
Beavertown Borough-Year 2009-Per Capita in the amount of \$30.00  
West Perry Township-Year 2009-Per Capita in the amount of \$190.00

For a total of \$250.00

**6. TREASURER'S REPORT**

Approval is requested of the treasurer's report for all funds listed below for the period from November 1, 2009, through November 30, 2009.

<u>Fund:</u>	<u>Beginning Balance</u>	<u>Disbursements</u>	<u>Receipts</u>	<u>Ending Balance</u>
General Fund	\$16,269,314.94	\$1,976,174.73	\$1,220,700.49	\$15,513,840.70
Capital Reserve Fund	\$5,130,764.77	\$85.35	\$397.86	\$5,131,077.28
Capital Projects Fund (2003)	\$2,383,430.24	\$2,201,485.28	\$448.40	\$182,393.36
Capital Projects Fund (2008)	\$9,817,439.35	\$1,239,716.70	\$62,749.04	\$8,640,471.69
Food Service Fund	\$154,228.65	\$101,312.03	\$99,582.18	\$152,498.80
Athletic Fund	\$49,556.05	\$59,214.11	\$31,073.22	\$21,415.16
Activity Fund	\$112,588.77	\$16,090.71	\$41,178.52	\$137,676.58

Yes: Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer, and Snook  
No: None

MOTION CARRIED

## **B. FISCAL ITEMS**

### **1. RESOLUTION TO PROCEED WITH A MUNICIPAL LEASE**

Mr. Aurand moved and Mr. Aucker seconded a motion to approve the Resolution to proceed with a municipal lease for 15 years with M & T Bank, Susquehanna Bank PA, or some similar reputable institution that participates in municipal leases, at a rate not to exceed 5.25%. {A copy of the Resolution is included in the agenda packet.}

Yes: Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer, and Snook  
No: None

MOTION CARRIED

## **C. PERSONNEL**

### **1. PERSONNEL**

Mr. Aucker moved and Ms. Kinney seconded a motion to approve the personnel report as follows:

#### **A. EMPLOYMENTS-CERTIFICATED**

Approval is requested to employ the following individuals:

1. Extended-rate Substitute-Erin F. Henson-Social Studies Teacher-Middleburg Middle School-Effective: On or about January 5, 2010, through approximately February 18, 2010-Salary: \$80.00 per day for the first thirty {30} consecutive days and \$200.93 per day for the remainder of the assignment. {Replacement/Samuelson}

2. Extended-rate Substitute-Denyl N. Shirk-Elementary Teacher {Grade 5}-West Snyder Middle School-Effective: On or about January 30, 2010, through approximately March 24, 2010-Salary: \$80.00 per day for the first

thirty (30) consecutive days and \$200.93 per day for the remainder of the assignment. {Replacement/Harrison}

#### B. EMPLOYMENTS-CLASSIFIED

Approval is requested to employ the following individuals:

1. Classified Employee-Heidi M. Leofsky-Part-time Instructional Assistant-Learning Support Program-Midd-West High School-Effective: December 15, 2009, pending receipt of the Act 114 clearance-Salary: \$7.55 (base) per hour. {Replacement/Hutchinson}

2. Classified Employee-Bobbie A. Kreamer-Part-time Instructional Assistant-Emotional Support Program-Midd-West High School-Effective: January 4, 2010-Salary: \$7.55 (base) per hour. {Replacement/Hutchinson}

#### C. APPOINTMENTS-PERSONNEL

Mary F. Bogar as a support teacher for the second semester of the 2009-2010 school year, at a stipend that will be determined at a later date following approval of the Midd-West School District professional staff Collective Bargaining Agreement.

#### D. APPOINTMENTS-EXTRA-CURRICULAR-VOLUNTEER

Approval is requested to approve the following individual as a volunteer for the 2009-2010 school year:

Tami L. Eiswerth-Volunteer Softball Coach-MWHS

#### E. ADDITION TO SUBSTITUTE LIST-CERTIFIED

Approval is requested of the following individual as a certificated substitute at a rate of \$80.00 per day for the 2009-2010 school year:

Name: Jane E. Klaus      Area of Certification: English

Yes: Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer, and Snook  
No: None

MOTION CARRIED

## **2. LEAVES OF ABSENCE**

Mr. Folk moved and Ms. Kinney seconded a motion to approve the following medical leaves of absence requests:

a. Midd-West High School-Effective: December 14, 2009, through approximately January 3, 2010.

b. Midd-West High School – Effective: December 18, 2009, through approximately January 13, 2010.

Yes: Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer, and Snook  
No: None

MOTION CARRIED

## **VIII. OTHER ITEMS**

### **A. RESOLUTION TO ACCEPT AGREEMENT OF SALE**

Mr. Hoffman moved and Mr. Snook seconded a motion to approve the Resolutions To Accept Agreement of Sale by the Board of School Directors of the Midd-West School District as Participating School District of the Sun Area Technical Institute ("SUN Tech"). The Resolution Agreement is for the sale of the property designated as Lot No. 10, Green Street, New Berlin, PA on which was erected a SUN Tech student constructed home.

Yes: Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer, and Snook  
No: None

MOTION CARRIED

### **B. RESOLUTION TO PURCHASE LAND FROM ROGER T. LONG, SR. AND TWILA L. LONG**

Mr. Folk moved and Mr. Aucker seconded a motion to approve the Resolution to purchase land from Roger T. Long, Sr. and Twila L. Long.

Yes: Aucker, Aurand, Folk, Kemberling, Kinney, and Kroh  
No: Hoffman, Moyer and Snook

MOTION CARRIED

### **C. RESOLUTION TO PURCHASE LAND FROM ROY W. RISSER and SONS**

Mr. Aucker moved and Mr. Folk seconded a motion to approve the Resolution to purchase land from Roy W. Risser and Sons.

Yes: Aucker, Aurand, Folk, Kemberling, Kinney, and Kroh  
No: Hoffman, Moyer and Snook

MOTION CARRIED

### **D. TRANSFER OF FUNDS**

Mr. Aurand moved and Ms. Kinney seconded a motion to approve a General Fund transfer from Debt Services to Land Acquisition for the consideration amounts listed in the Board approved sales agreements for the purchase of the Risser and Long properties.

Yes: Aucker, Aurand, Folk, Kemberling, Kinney, and Kroh  
No: Hoffman, Moyer and Snook

MOTION CARRIED

- E.** Mr. Snook inquired about the format of the Reorganization meeting being different this year than it has been in years past. Mrs. Kroh, Dr. Knapp and Jeri King (Board Secretary at that time) attended a PSBA Webinar in regards to the reorganization process. Solicitor Knepp also agreed that the procedure that was used on December 7<sup>th</sup> was the recommended procedure.
- F.** Mr. Snook inquired as to why the Policy Committee was dissolved. Mrs. Kroh stated that the Policy Committee was appointed on a year-to-year basis and going forward policy will be reviewed by the board as a whole. Dr. Knapp reassured Mr. Snook the policy will be brought to the board for consideration on first and second readings.

## **IX. PUBLIC COMMENT**

***Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.***

- A.** Mrs. Jennifer Arbogast voiced her concern in regards to the current condition of the Middleburg Elementary School and asked if there was anything the community could do to expedite the process of dealing with the leaking roof. Solicitor Knepp explained that renovations are a possibility and that designs are being drafted. Attorney Knepp explained that we are actively involved in the Plancon process and are currently at level C. He noted that the next step would be ACT 34 hearings where the public could voice their concerns, comments or suggestions in reference to this project.
- B.** Mr. Robert Richard also voiced concerns over the leaking roof.
- C.** Mrs. Jody Weist spoke of the same concerns and asked what they could do to support the efforts to renovate Middleburg Elementary.

## **X. REPORTS**

### **A. CSIU**

Mr. Timothy E. Folk

Mr. Folk announced there were 2 new CSIU Board members. He reported that at the last meeting they had a demonstration on a Rear Projection White Board.

### **B. SUN AREA TECHNICAL INSTITUTE**

Mr. Ronald L. Hoffman

Mr. Hoffman confirmed that he had been appointed as the Vice President of the JOC. Mr. Hoffman also announced that SUN-Area Technical Institute would be the host school for the 2010 Skills USA competition.

### **C. PSBA LIAISON**

Ms. Susan K. Kinney

Nothing to report

**D. ASSOCIATE STUDENT REPRESENTATIVES** Miss Sarah E. Boonie  
Miss Sarah S. Boonie

The high school students would be presenting a talent show to the Middleburg Middle School at 1pm today.

The boys' basketball team lost their first game versus the Selinsgrove Seals and the wrestling team lost their first match versus the Williamsport Millionaires.

All students who tried out for Susquehanna Valley Band have been selected and 10 members were selected for District Band.

**E. BUILDINGS & GROUNDS** Mr. M. Richard Aucker

Mr. Aucker reported there will be a Buildings & Grounds Committee meeting at the district office on Thursday, January 7<sup>th</sup>, 2010 at 4pm.

**F. TRANSPORTATION COMMITTEE** Mr. Ronald L. Hoffman

There will be a Transportation Committee meeting at the Midd-West High School on Thursday, January 7<sup>th</sup>, 2010 at 7pm.

**XI. INFORMATION ITEMS**

**A. DATES FOR BOARD MEMBER'S CALENDARS**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Place</b>
12/23/2009		Schools Closed	DISTRICT WIDE
12/24/2009		Schools Closed/Offices Closed-Christmas Eve	DISTRICT WIDE
12/25/2009		Schools Closed/Offices Closed-Merry Christmas!	DISTRICT WIDE
12/28/2009		Schools Closed	DISTRICT WIDE
12/29/2009		Schools Closed	DISTRICT WIDE
12/30/2009		Schools Closed	DISTRICT WIDE
12/31/2009		Schools Closed-Offices Closed-New Year's Eve	DISTRICT WIDE
01/01/2010		Schools Closed-Offices Closed-Happy New Year!	DISTRICT WIDE
01/11/2010	7:30 PM	Regular Board Meeting	WSMS

**B. TRANSFER**

Susan E. Fleming as part-time instructional assistant for the Emotional Support Program at Middleburg Elementary School to part-time instructional assistant for the Learning Support Program at Middleburg Middle School to be effective on December 14, 2009.

**C. DISTRIBUTIONS**

All distributions that were included in the agenda packet are filed at the Midd-West School District business office.



## **XII. ADJOURNMENT**

There being no further business for the meeting, Mr. Hoffman moved and Mr. Snook seconded to adjourn the meeting at 8:55pm.

Yes: Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer, and Snook  
No: None

MOTION CARRIED

**/s/ Nicole A Stauffer**  
**Board Secretary**